

Forward Plan for 23 July 2024

Key decisions and exempt items for 16 July 2024 have been rolled forward from the previous published plan dated 17 June 2024 as the decision is still to be taken.

FOR THE PERIOD 24 JUNE 2024 TO 31 OCTOBER 2024

Title of Report (including Key and Exempt)	Summary of Report	Who will take the decision?	The earliest date a decision may be taken	Who will be consulted?	Exempt Item – exclusion paragraph number and reasons for private decision (if applicable)	Contact for further information
Productivity Plan KEY = Key Open	To ask Cabinet to approve the Council's Productivity Plan	Cabinet	16 Jul 2024		Paragraph N/A	Ruth Hyde, Chief Executive ruth.hyde@broxtowe.gov.uk
Brinsley Headstocks KEY = Key Open	To inform Members of the outcomes of the public consultation on Brinsley Headstocks.	Cabinet	16 Jul 2024	Public Consultation	Paragraph N/A	Phil Bennett Phillip.Bennett@broxtowe.gov.uk, Emma Georgiou Emma.Georgiou@broxtowe.gov.uk
Electric Vehicle Infrastructure Strategy KEY = Key Open	To seek approval for the new Electric Vehicle Infrastructure (EVI) Strategy 2024-2027.	Cabinet	16 Jul 2024		Paragraph N/A	Sarah Robertson sarah.robertson@broxtowe.gov.uk
Clearing Cemeteries of Personal Memorials	The purpose of this report is to	Cabinet	16 Jul 2024		Paragraph N/A	Richard Mott Richard.Mott@broxtowe.gov.uk

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KEY = Key Open	outline the proposal of clearing personal memorials which have accumulated over the years within all of the Broxtowe Borough Council's cemeteries.					k
Tenant Satisfaction Measures - Survey Results KEY = Key Open	To inform Cabinet of the results of the Tenant Satisfaction Measure survey sent to all tenants, and seek approval for the proposed action plan to implement improvements	Cabinet	16 Jul 2024	Tenants	Paragraph N/A	Rachel Shaw Rachel.Shaw@broxtowe.gov.uk
Shared Ownership Policy	To seek Cabinet approval for a new Shared	Cabinet	16 Jul 2024		Paragraph N/A	Rachel Shaw Rachel.Shaw@broxtowe.gov.uk

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KEY = Key Open	Ownership Policy					
Allocations Policy KEY = Key Open	To seek Cabinet approval for an updated Allocations Policy	Cabinet	16 Jul 2024		Paragraph N/A	Rachel Shaw Rachel.Shaw@broxtowe.gov.uk
Land purchase for extension to Kimberley Cemetery KEY = Non Key Fully exempt	To approve the purchase of land adjacent to Kimberley Cemetery from Kimberley Town Council (KTC).	Cabinet	23 Jul 2024		Paragraph 1,3 Information relating to any individual. Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Rachel Leggett rachel.leggett@broxtowe.gov.uk
Legal Agreement for the construction of Industrial Units KEY = Key	Obtain Cabinet consent to bind the Council into a LUF funded proposition to develop 13 small	Cabinet	23 Jul 2024		Paragraph 3 Information relating to the financial or business affairs of any particular	Jonathon Little Jonathon.Little@broxtowe.gov.uk

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Fully exempt	industrial units close to Bennerley viaduct				person (including the authority holding that information)	
Statement of Accounts Update and Outturn Position 2023/24 KEY = Key Open		Cabinet	23 Jul 2024		Paragraph N/A	Martin Paine Martin.Paine@broxtowe.gov.uk
UKSPF Year 3 - Major Proposals KEY = Key Part exempt	To give approval for the larger project elements of the Year three UKSPF Programme, (modifications from Year 3 Plan)	Cabinet	23 Jul 2024		Paragraph 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Jonathon Little Jonathon.Little@broxtowe.gov.uk
Modern Slavery Statement 2024 KEY = Key	To seek approval for the annually reviewed and updated Modern Slavery	Cabinet	23 Jul 2024		Paragraph N/A	Marice Hawley Marice.Hawley@broxtowe.gov.uk

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Open	Statement and for its inclusion on the website and publish on the Home Office's modern slavery statement portal.					
Allocation of s106 funds KEY = Key Open	To seek approval for Section 106 (S106) open space contributions to be used to fund improvements to parks and open spaces and for their capital schemes. These are to be included in the Capital Programme for the applicable years.	Cabinet	3 Sep 2024		Paragraph N/A	Phil Bennett Phillip.Bennett@broxtowe.gov.uk
Purchase of Civica Property Management Software	To resolve the purchase of Civica PM for	Cabinet	23 Jul 2024		Paragraph 1,2,4,7 Information	MOHAMMED HABIB Mohammed.Habib@broxtowe.gov.uk

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<p>KEY = Key</p> <p>Fully exempt</p>	<p>commercial estate management</p>				<p>relating to any individual. Information which is likely to reveal the identity of an individual. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority. Information relating to any action taken or to be taken in connection with the prevention,</p>	

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					investigation or prosecution of crime.	
Annual Air Quality Status Report 2024 KEY = Key Open	To seek approval for the updated Annual Air Quality Status Report 2024.	Cabinet	23 Jul 2024		Paragraph N/A	Sue Hickey suzanne.hickey@broxtowe.gov.uk
Annual Food Safety Service Plan 2024-2025 KEY = Key Open	To advise Members of and seek approval for an updated Food Safety Service Plan 2024-2025	Cabinet	23 Jul 2024		Paragraph N/A	Sue Hickey suzanne.hickey@broxtowe.gov.uk
Low Carbon Supplementary Planning Document KEY = Key Open	To seek approval to undertake consultation on the Low Carbon Supplementary Planning Document.	Cabinet	23 Jul 2024		Paragraph N/A	Mark Thompson Mark.Thompson@broxtowe.gov.uk
Options Appraisal for a piece of land		Cabinet	23 Jul 2024		Paragraph 1,2,3,4,6a,6b Information	Fraser Neasham

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<p>KEY = Non Key</p> <p>Fully exempt</p>					<p>relating to any individual. Information which is likely to reveal the identity of an individual. Information relating to the financial or business affairs of any particular person (including the authority holding that information) Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or</p>	

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					office holders under the authority. Information which reveals that the authority proposes to give under any enactment a notice under or by virtue of which requirements are imposed on a person Information which reveals that the authority proposes to make an order or direction under any enactment.	
Irrecoverable Arrears KEY = Non Key Fully exempt	Irrecoverable arrears over the value of £7,500 requiring Member approval.	Cabinet	23 Jul 2024		Paragraph 7 Information relating to any action taken or to be taken in connection with the prevention, investigation or	Philip Sudlow Philip.Sudlow@broxtowe.gov.uk

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					prosecution of crime.	
Leisure facilities update KEY = Key Open	Greasley exercise referral scheme Pilot bursary scheme (north of the borough) New replacement Bramcote leisure centre update	Cabinet	23 Jul 2024		Paragraph N/A	Zulfiqar Darr, Deputy Chief Executive Zulfiqar.Darr@broxtowe.gov.uk
Annual Food Safety Service Plan KEY = Key Open		Cabinet	23 Jul 2024		Paragraph N/A	Sue Hickey suzanne.hickey@broxtowe.gov.uk
Annual Air Quality Status Report KEY = Key Open		Cabinet	23 Jul 2024		Paragraph N/A	Sue Hickey suzanne.hickey@broxtowe.gov.uk
Leasehold Management Policy	To seek Cabinet approval for an	Cabinet	23 Jul 2024		Paragraph N/A	Rachel Shaw Rachel.Shaw@broxtowe.gov.uk

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KEY = Key Open	updated Leasehold Management Policy					k
Housing Acquisitions Policy KEY = Key Open	To seek Cabinet approval for an updated Housing Acquisitions Policy	Cabinet	23 Jul 2024		Paragraph N/A	Rachel Shaw Rachel.Shaw@broxtowe.gov.uk
Homelessness Prevention KEY = Key Open	To update Cabinet on the use of the grant received for homelessness prevention work, including the use of some of the grant on a new system	Cabinet	23 Jul 2024		Paragraph N/A	Rachel Shaw Rachel.Shaw@broxtowe.gov.uk
Speech Call Units and Lifeline Service Update KEY = Key	To update Cabinet on the work undertaken to review the Council's speech call units	Cabinet	23 Jul 2024		Paragraph 3 Information relating to the financial or business affairs of any particular	Rachel Shaw Rachel.Shaw@broxtowe.gov.uk

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Part exempt	and Lifeline service				person (including the authority holding that information)	
Management of Communal Areas Policy KEY = Key Open	To seek approval for an updated Management of Communal Areas Policy	Cabinet	23 Jul 2024		Paragraph N/A	Rachel Shaw Rachel.Shaw@broxtowe.gov.uk
Statement of Accounts Update and Outturn Position 2023/24 KEY = Key Open	To report on the revenue and capital outturn position for 2023/24, provide an update on progress with the preparation of the draft annual statement of accounts for 2023/24 and approve the revenue and capital carry forward requests to the 2024/25	Cabinet	23 Jul 2024		Paragraph N/A	Martin Paine Martin.Paine@broxtowe.gov.uk

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	financial year.					
New ASB Case Review Policy KEY = Key Open	To seek approval of a new policy for ASB Case Reviews, formally known as Community Trigger.	Cabinet	23 Jul 2024		Paragraph N/A	Marice Hawley Marice.Hawley@broxtowe.gov.uk
Request to purchase three houses in Kimberley KEY = Key Fully exempt		Cabinet	23 Jul 2024		Paragraph 3,4 Information relating to the financial or business affairs of any particular person (including the authority holding that information) Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter	Fraser Neasham

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					arising between the authority or a Minister of the Crown and employees of, or office holders under the authority.	
Request to Purchase One Part-Completed Scheme of Flats in Eastwood KEY = Key Fully exempt		Cabinet	23 Jul 2024		Paragraph 3,4 Information relating to the financial or business affairs of any particular person (including the authority holding that information) Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between	Fraser Neasham

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					the authority or a Minister of the Crown and employees of, or office holders under the authority.	
Asset Management Approach KEY = Key Open	To confirm the Councils approach to component life cycles.	Cabinet	3 Sep 2024		Paragraph N/A	MOHAMMED HABIB Mohammed.Habib@broxtowe.gov.uk
Community Infrastructure Levy KEY = Key Fully exempt	To Consider Options for the Adoption of a CIL	Cabinet	3 Sep 2024		Paragraph 6b Information which reveals that the authority proposes to make an order or direction under any enactment.	Steve Simms Steve.Simms@broxtowe.gov.uk
Carbon Footprint Rebaselining Including Scope 3 Emissions KEY = Key	To update Members on Scope 3 emissions analysis that has been	Cabinet	3 Sep 2024		Paragraph N/A	Emma Georgiou Emma.Georgiou@broxtowe.gov.uk, Sarah Robertson sarah.robertson@broxtowe.gov.uk

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Open	undertaken, rebaseline calculations for the Council's carbon footprint and establish a trajectory towards achieving net zero.					
Greater Nottingham Strategic Plan - Publication Version KEY = Key Open	To seek approval to undertake a consultation on the Greater Nottingham Strategic Plan (Publication Version).	Cabinet	3 Sep 2024		Paragraph N/A	Mark Thompson Mark.Thompson@broxtowe.gov.uk
Environmental Enforcement KEY = Key Open	To seek approval to appoint a qualified private contractor to undertake Environmental Enforcement on a trial basis.	Cabinet	3 Sep 2024		Paragraph N/A	Emma Georgiou Emma.Georgiou@broxtowe.gov.uk

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Housing Strategy KEY = Key Open	To seek approval for a new Housing Strategy	Cabinet	1 Oct 2024		Paragraph N/A	Rachel Shaw Rachel.Shaw@broxtowe.gov.uk
HVO Update KEY = Key Open	To update Members on the transition to HVO for the Council's fleet vehicles.	Cabinet	1 Oct 2024		Paragraph N/A	Christopher Allread Christopher.Allread@broxtowe.gov.uk, Emma Georgiou Emma.Georgiou@broxtowe.gov.uk
Environmental Emergency Response KEY = Key Open	To seek approval for a budget to address environmental emergencies caused by storm related damage.	Cabinet	1 Oct 2024		Paragraph N/A	Emma Georgiou Emma.Georgiou@broxtowe.gov.uk
AED Provision Across the Borough KEY = Key Open	To update Members on current AED provision across the Borough and evaluate proposals for next steps to	Cabinet	1 Oct 2024		Paragraph N/A	Phil Bennett Phillip.Bennett@broxtowe.gov.uk, Emma Georgiou Emma.Georgiou@broxtowe.gov.uk

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	enhance accessibility and improve emergency response.					
Litter Strategy KEY = Key Open	To seek approval for the revised litter strategy.	Cabinet	1 Oct 2024		Paragraph N/A	Emma Georgiou Emma.Georgiou@broxtowe.gov.uk
Dog Control Policy KEY = Key Open	To seek approval for the revised Dog Control policy.	Cabinet	1 Oct 2024		Paragraph N/A	Phil Bennett Phillip.Bennett@broxtowe.gov.uk, Emma Georgiou Emma.Georgiou@broxtowe.gov.uk
Pets Policy KEY = Key Open	To seek Cabinet approval for an updated Pets Policy	Cabinet	5 Nov 2024		Paragraph N/A	Rachel Shaw Rachel.Shaw@broxtowe.gov.uk
Customers with Additional Support Needs Policy KEY = Key	To seek Cabinet approval for an updated policy for housing customers with	Cabinet	5 Nov 2024		Paragraph N/A	Rachel Shaw Rachel.Shaw@broxtowe.gov.uk

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Open	additional support needs, this includes housing applicants, lifeline customers, tenants and leaseholders					
Residential Guidance Supplementary Planning Document KEY = Key Open	To seek approval to undertake consultation on the Residential Guidance Supplementary Planning Document	Cabinet	5 Nov 2024	<i>Public Consultation</i>	Paragraph N/A	Mark Thompson Mark.Thompson@broxtowe.gov.uk
Glass Recycling -Bring Site Provision KEY = Key Open	To seek approval for a revision in bring site glass provision for glass.	Cabinet	5 Nov 2024		Paragraph N/A	Emma Georgiou Emma.Georgiou@broxtowe.gov.uk